

Telecom Regulatory Authority of India
Mahanagar Doorsanchar Bhavan, J.L. Nehru Marg (Old Minto Road)
Next to Zakir Hussain College, New Delhi – 110 002

VACANCY NOTICE NO. 1-2/2010-A&P (II)

Date of Issue : 03.5.2010
Deadline for applications: 02.6.2010
Post : 3 Posts of Deputy Advisor for different Divisions of TRAI (details in Annexure)
Type of Appointment : Deputation from Ministries and Departments of Central Government/Public Sector Undertakings/Statutory and Autonomous Bodies initially for a period of two years.
Scale of Pay and other allowances: a) Pay Band-3, Rs.15600-39100 + GP Rs.7600. b) Allowances such as DA, HRA, etc. as per Govt. Rules. c) Medical facility as admissible to the employees of TRAI.
Date of joining: As soon as possible.
Duty Station: New Delhi

TELECOM REGULATORY AUTHORITY OF INDIA

The Telecom Regulatory Authority of India (TRAI), New Delhi is a statutory body set up under an Act of Parliament viz. the TRAI Act, 1997. TRAI's mission is to create and nurture conditions for the growth of telecommunication including broadcasting and cable services in the country in a manner and at a pace which will enable India to play a leading role in the emerging global information society. The goals and objectives of TRAI are focused towards providing a regulatory regime that facilitates achievement of the objectives of the Telecom Policy of Govt. of India.

2. Eligibility conditions:

- i) Officers of the Central Government, Public Sector Undertakings and Statutory and Autonomous Bodies (i) holding equivalent post on regular basis or (ii) officers in Senior Time Scale with five years of regular service in that grade or (iii) Group A officers having ten years of regular service in Group A of which at least five years continuous service shall be in the Senior Time Scale.

- ii) The candidate should be preferably in the age group of 35-45 years as on the date of closing of applications.



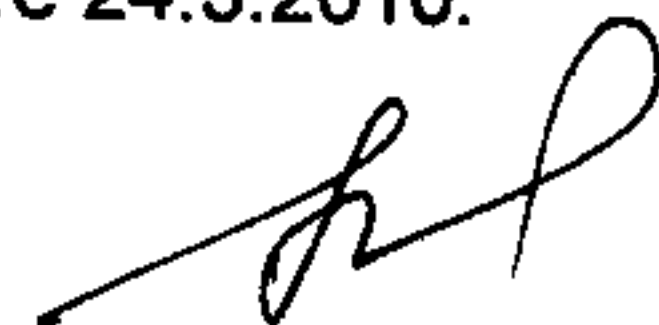
3. Persons having essential qualification and experience as indicated in enclosed Annexure and holding the post having Pay Band - PB:4, Rs.37400-67000 + GP Rs.8700 on regular basis or (ii) officers in Junior Administrative Grade with five years of regular service in that grade or (iii) Group A officers having sixteen years of regular service in Group A, of which at least five years of continuous service in the Junior Administrative Grade may also apply and in case of selection he/she shall be considered for appointment as Joint Advisor in the Pay Band - PB:4, Rs.37400-67000 + GP Rs.8700/-.

4. Educational qualifications, work experience required and duties to be performed for each post is indicated in the enclosed Annexure.

5. TRAI has been exempted from the rule of immediate absorption upto 23.01.2011 by Department of Pension & Pensioners Welfare for appointment on deputation. TRAI has taken up the case for further exemption from Government of India.

6. **How to apply :**

All the Ministries/Departments/Public Sector Undertakings/Statutory and Autonomous bodies are requested to forward applications in the enclosed proforma (which can also be downloaded from TRAI website: www.trai.gov.in), along with attested copies of ACRs for the last five years, vigilance clearance and integrity certificate of eligible candidates, whose services could be placed immediately at the disposal of the Authority in the event of their selection. The application should be sent in an envelope super-scribing the post applied for so as to reach the Senior Research Officer (A&P), Telecom Regulatory Authority of India, Mahanagar Doorsanchar Bhavan, Jawaharlal Nehru Marg, (Old Minto Road), Next to Zakir Hussain College, New Delhi – 110 002 on or before 24.5.2010.



(S.D. Sharma)
Deputy Advisor (HR & OS)

Copy to All Ministries/Departments of Government of India, Public Sector Undertakings, Statutory & Autonomous Bodies.

Internal circulation for information to:

1. PPS to Secretary, TRAI
2. All Principal Advisors/Advisors, TRAI
3. SRO (IT) – He is requested to post the circular on the TRAI website.
4. Notice Board

Name of the Division: **SECRETARY OFFICE, TRAI**

Post	Duties to be performed	Qualification Required	Work experience required
DA - I of Secretary, (Office of TRAI)	<ul style="list-style-type: none"> • Organizing Meetings of Authority, preparation of minutes & follow up action. • Handling Parliament matters. • Handling RTI cases. • Monitoring of plans/projects undertaken by TRAI. • Compliance with requirements of ISO Certification. 	<p>A Post-Graduate Degree in any discipline from a recognized university. (P.G. Diploma in Project Management or Associate Member of Institute of Company Secretaries of India will be preferred)</p>	<p>Essential:</p> <ul style="list-style-type: none"> • A minimum of five years' experience in the following areas: <ol style="list-style-type: none"> i. Drafting of agenda notes and handling of Board Meetings of PSUs/Statutory Authority Meetings, preparation of minutes and follow up action. ii. Handling of Quality Management System • Must have working knowledge of computers and use of Project Management Tools <p>Desirable:</p> <ol style="list-style-type: none"> i. Handling of RTI matters. ii. Handling of Parliament Matters and Budget matters.

Name of the Division: **FINANCIAL ANALYSIS & INTERNAL FINANCE**

Post	Duties to be performed	Qualification Required	Work experience required
<p>DA -5 (Financial Analysis-I)</p>	<ul style="list-style-type: none"> • Application of costing methodologies for tariff fixation/cost modelling • Computation/estimation of operating expenditure (Opex), pre-tax weighted average cost of capital (WACC) and depreciation for cost modelling/tariff fixation/various regulatory decisions • Policy related inputs for regulatory accounts • Merger and acquisition related issues. • Analysis of revenue, cost, profitability and competition in telecom sector • Preparation of study papers 	<p>A Post-Graduate Degree with Commerce/ Economics as a subject or Membership of Institute of Chartered Accountants of India/Institute of Cost and Works Accountants of India (Ph. D in Economics/Commerce/ Finance will be preferred)</p>	<p>Essential:</p> <ul style="list-style-type: none"> • A minimum of five years' experience in use of costing methodologies and financial data analysis to study growth trend, market share and forecasting • Must have knowledge of Management Information System (MIS) and reporting • Must have experience in Analysis of financial statements e.g. Balance Sheet, Profit & Loss Account, Cash Flow statement etc • Must have working knowledge of computers <p>Desirable:</p> <ul style="list-style-type: none"> • Skill to use cost of capital methodologies and depreciation methods for pricing, tariff fixation etc. • Presentation skills including Power point presentation.

Name of the Division : Regulatory Enforcement & International Relations

Post	Duties to be performed	Qualification required	Work experience required
<p>DA - 27 (International Relations)</p>	<ul style="list-style-type: none"> • Coordination with International Organisations / bodies viz. ITU, APT, World Bank, WTO, ADB, SATRC, OECD and other International Regulatory Bodies. • Working out draft MOU with International Regulators/ Ministries, obtaining necessary clearance from Ministry of External Affairs (MEA), etc. • Organising the participation from TRAI for various international conferences/ workshops. • Arranging for bilateral meetings with other international regulators/ organizations. • Receiving International delegations, organizing meetings and visits. 	<p>A Degree in Engineering or a Post-Graduate Degree in any discipline from a recognized University</p>	<p>Essential:</p> <ul style="list-style-type: none"> • A minimum of five years' experience in the field of telecommunications and coordination with International Organizations/Bodies. • Must have knowledge of International Telecom scenario. • Must have working knowledge of computers. . <p>Desirable:</p> <ul style="list-style-type: none"> • Must have very good communication skills.