

**TELECOM REGULATORY AUTHORITY OF INDIA**  
*Maha Nagar Door Sanchar Bhavan, Jawahar Lal Nehru Marg*  
*(Old Minto Road), New Delhi - 110002.*

No. 1-22/2009 -A&P

Dated: 23<sup>rd</sup> June, 2009

To  
All Ministries/Departments, Government of India, Public Sector Undertakings and  
Statutory and Autonomous Bodies.

**Sub:- Calling applications for filling up the post of 'Personal Assistant' in the pay band PB-2 Rs.9300-34800 with the grade pay of Rs.4200 in TRAI on deputation on foreign service basis.**

The Telecom Regulatory Authority of India (TRAI), New Delhi, is a statutory body set up under an Act of Parliament named TRAI Act, 1997. The organization requires the services of qualified and experienced officials for the post of Personal Assistant to be appointed on deputation basis initially for a period of two years. The details of qualification and experience etc are as under:-

Sl. No.	Name of the Post	Pay band and allowances	Qualification/experience
1.	Personal Assistant	PB 2-Rs.9300-34800 + Grade pay Rs.4200 (revised) plus allowances such as DA, HRA, etc. as per Govt.Rules.	Officials of the Central/State Government, Public Sector Undertakings and Statutory or Autonomous bodies : (i) holding equivalent post or (ii) with six years of regular service in the Stenograher Grade D in the pay band PB-1 Rs.5200-20200 with the grade pay of Rs.2400/-(revised) with working knowledge of computer.  <b>Age</b> : Not exceeding 56 years on the date of closing of applications.

2. The appointing authority may from time to time, by appropriate order, appoint on permanent absorption basis any person already appointed on deputation in the Authority in accordance with the provisions contained in TRAI appointment regulations.

3. TRAI has taken up the matter with the Government for exemption from the applicability of the rule of immediate absorption for all posts in TRAI.

4. All the Ministries/ Departments/ PSUs/Statutory and Autonomous Bodies are requested to forward applications in the enclosed proforma (also available in TRAI's

website [www.trai.gov.in/vacancies.asp](http://www.trai.gov.in/vacancies.asp)) alongwith attested copies of ACRs for the last five years and vigilance/disciplinary clearance of eligible candidates whose services could be placed at the disposal of the Authority immediately in an envelope superscribing the post applied for so as to reach the Senior Research Officer(A&P), Telecom Regulatory Authority of India, Mahanagar Door Sanchar Bhawan, J.L.Nehru Marg(Old Minto Raod), New Delhi-110002 on or before 23<sup>rd</sup> July, 2009.

Yours faithfully,

**(Vinod Kumar Sharma)**  
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