



भारतीय दूरसंचार विनियामक प्राधिकरण
TELECOM REGULATORY AUTHORITY OF INDIA
महानगर दूरसंचार भवन, जवाहरलाल नेहरु मार्ग,
(पुराना मिन्टो रोड) नई दिल्ली - 110002



No. 11-02/2020-A&P

Dated: 28th February, 2020

SUBJECT: INTERNSHIP IN TRAI FOR THE YEAR 2020

Telecom Regulatory Authority of India (TRAI) is a statutory regulatory body set up by the Government of India under an act of Parliament namely the Telecom Regulatory Authority of India Act, 1997. The Authority has been entrusted with the work of regulating areas pertaining to the fields of telecommunications, broadcasting and Cable services. TRAI's mission is to create and nurture conditions for growth of telecommunications & broadcasting in the country in a manner and at a pace which will enable India to play a leading role in the emerging global information society. In order to execute the various regulations/ policies/ orders, TRAI needs to attract talent in the fields of Technology, Economics, Law and Public Policy. The Authority has been engaging Interns from the various reputed institutions in the country and abroad.

2. In this regard, TRAI has framed guidelines which is called 'TRAI Internship Guidelines, 2017'. The guidelines covers the eligibility criteria, selection process, code of conduct, placement, remuneration, certificate of internship and termination etc.

3. As per the above guidelines, interested and eligible students should send their applications, CV, areas of work interest alongwith two references in the prescribed application form (Annexure-I) (www.trai.gov.in/career) duly sponsored by the institution concerned. It is requested that the application form of the candidates may be thoroughly checked as per the para 4 of the guidelines and list of such candidates who are eligible and deserving may be forwarded (emailed) to this office **by 31st March, 2020**. The hard copy of the applications may also be sent by post to **Senior Research Officer (A&P), Telecom Regulatory Authority of India, Mahanagar Door Sanchar Bhawan, J. L. Nehru Marg (Old Minto Road), Next to Zakir Hussain College, New Delhi-110002.**

4. The application so received will be scrutinized and deserving candidates selected for internship will be informed subsequently.

5. Application of candidates not fulfilling the eligibility criteria shall not be entertained.

Yours faithfully,

(Vinay Kumar Goel)

Senior Research Officer (A&P)

Tel: 011-23664-213/Fax: 23233017



TELECOM REGULATORY AUTHORITY OF INDIA
Mahanagar Doorsanchar Bhawan, J.L. Nehru Marg,
(Old Minto Road) Next to Zakir Hussain College,
New Delhi-110002



F.No.1-20/2015-A&P

Date: 20.12.2017

SUBJECT: INTERNSHIP GUIDELINES OF TELECOM REGULATORY AUTHORITY OF INDIA

1. Object and Purpose:

(a) Telecom Regulatory Authority of India (TRAI), New Delhi is a statutory body set up under an Act of Parliament viz. TRAI Act, 1997. TRAI has been established to regulate the Telecommunication Services and to protect the interest of service providers and consumers. TRAI also seeks to promote and ensure orderly growth in the telecom sector and matters connected therewith or incidental thereto. The functions relating to regulation of Broadcasting and Cable Services Sector have also been entrusted to TRAI since 2004. In order to execute various policies / recommendations / papers, TRAI needs to attract talent from the fields of Technology, Law, Economics and Public Policy.

(b) Several academic institutions and young scholars have expressed a desire to contribute to TRAI projects. TRAI is of the view that an Internship Programme will ensure interaction of the Authority with young Indian scholars with brilliant academic background from reputed academic institutions in the country and abroad.

(c) Interactions with young scholars will provide fresh ideas and research support from the field of academics. At the same time, it will provide an opportunity to young scholars to contribute towards projects of national importance and also provide an insight into working of the government.

2. Short Title and Commencement:

(a) *These Guidelines may be called **TRAI Internship Guidelines, 2017.***

(b) *They shall come into force with immediate effect.*

3. DEFINITIONS:

Unless the context requires otherwise, following words shall have the meaning attributed to them in these guidelines:-

- (a) "Authority" means Telecom Regulatory Authority of India including its Regional Offices.
- (b) "Sponsoring Institution" means the Academic Institution, in which the applicant is currently studying or has recently passed out from.
- (c) "Applicant on Internship" is a person, who wants to work for mutual benefit with the Authority, on a full-time basis with the sole purpose of enriching his knowledge in the area of expertise.
- (d) "Area of Expertise" means the subject or area in which the Applicant possesses expertise and wants to enrich it further.

4. ELIGIBILITY

- (a) Indian students from recognized universities in India or abroad who have secured at least 60% marks in the last held degree or certificate examination and :-

who have completed education under 10+2+3 pattern of education i.e. students who have completed 15 years of formal education

or

who are pursuing 4th year in the Engineering stream in the 10+2+4 pattern of education

or

who are pursuing 4th or 5th year in the integrated degree course or dual degree of 10+2+5 pattern of education

or

who have completed 2nd year Engineering or Science course in any IIT or NIT

or

who have completed 2nd year in the law degree course from National Law Universities

or

who have completed intermediate course of Institute of Cost Accountants of India (ICAI) and secure 60% or more marks.

or

who are pursuing M. Tech/M. Engg./MCA in any IIT or NIT.

- (b) The qualifications may be relaxed in deserving cases based on the needs of the Authority on the recommendations of Secretary, TRAI and prior approval of Chairperson.

- (c) Possessing minimum qualifications as above shall not guarantee Internship in TRAI. Candidates having exposure in the area of intended internship with good academic background and having higher qualification, based on need shall be given preference.

8. CODE OF CONDUCT :

The Intern appointed by the Authority shall observe the Code of Conduct of TRAI, which shall include but will not be limited to, the following:

(a) The Intern shall follow the rules and regulations of the Authority that are in general applicable to employees of the Authority.

(b) The Intern shall follow the confidentiality protocol of the Authority and shall not reveal to any person or organization confidential information on the Authority, its work and its policies.

(c) Interns may, with the prior permission of the Authority, present their work to academic bodies and at seminars and conferences. However, even for this purpose information that is confidential to the Authority cannot be revealed under any circumstances.

(d) Any papers and documents written and/or published by the Intern should carry the caveat that the views are the personal views of the Intern and do not represent or reflect the views of the Authority.

(e) Interns will follow the advice given to them by the Authority regarding representations to third parties.

(f) In general an Intern may not interact with or represent the Authority vis-à-vis third parties. However, some Interns may specifically be authorized to interact with third parties on behalf of the Authority depending on the nature of their roles and responsibilities.

(g) No Intern shall interact with or represent the Authority to the media (print and electronic).

(h) Interns will conduct themselves professionally in their relationship with the Authority and the public in general.

9. PLACEMENT :

(a) The interns would be attached with one of the officers of Advisor Level in the concerned Division of the Authority.

(b) The internship is neither a job nor an assurance of a job with the Authority.

10. SUBMISSION OF PAPER:

(a) Work plans and work schedules shall be developed by the supervisor and the Interns shall invariably adhere to the same.

(b) The interns will be required to submit a Report/Paper on the work undertaken at the end of the internship to the respective Dy/Jt. Advisor which shall be countersigned by the concerned Advisor at Regional Office/Hqs. as acceptance of successful completion of Internship.

11. TOKEN REMUNERATION :

(a) Interns will be paid a token remuneration @ Rs.10,000/- four week/per month per intern.

(b) Interns who are taken in after relaxation to the qualification outlined in para 4 (b) shall not be paid any remuneration.

(c) The remuneration shall be paid after the completion of Internship on submission of Report duly accepted by the Dy/Jt. Advisor and countersigned by the Advisor at Hqs/Regional Office.

12. CERTIFICATE OF INTERNSHIP:

Certificates will be issued by the HQs or respective Regional Office to the interns on the completion of Internship and submission of Report duly countersigned and accepted by the competent authority as stated above in Para 9 (ii).

13. TERMINATION:

(a) The Authority may disengage from the Intern if the Authority is of the view that the services of the Intern are no more required.

(b) The Authority may terminate the services of the Intern at any time without assigning any reasons and with immediate effect.

(c) If the Intern decides to disengage from the Authority, he should provide 2 weeks' prior notice. However, the Authority may in certain cases, particularly interns who plan to stay for more than 2 months, prescribe a notice period of up to one month. Notice period may be waived from time to time by the supervisor depending on the role of the Intern.

(d) Upon termination, the Intern must hand over to the Authority, any papers, equipments or other assets which might have been given to the Intern by the Authority in course of his work with the Authority. This will include any badges or ID Cards which may have been issued to the Intern.

(e) If it comes to the notice of the Authority that the person whose services have been terminated by the Authority continues to act in a manner which gives an impression that he is still working for the Authority, the Authority shall be free to take appropriate legal action against such person.

14. POWER TO REMOVE DIFFICULTIES:

Chairperson or his appointed representative shall have the power to remove any difficulty in the way of the implementation of these guidelines.

Rajiv Ranjan Tiwari

(Rajiv Ranjan Tiwari)
Advisor (Admn & IR)

ANNEXURE-1

APPLICATION FOR INTERNSHIP WITH TELECOM REGULATORY AUTHORITY OF INDIA (Please use dropdown options wherever provided)					
1	Name of the Applicant				
2	Name and Address of Sponsoring Institution with contact details				
3	Date of Birth(MM/DD/YYYY)				
4	Gender				
5	Educational Qualifications	Graduation	Post Graduation	Any other	Any other
	Degree				
	Subject				
	Institute				
	Place				
	Year of Passing				
	% of Marks				
6	Period of Internship			From Date	To Date
				Option 1	Option 2
7	The place of Internship (TRAI headquarters or Regional Offices)				
8	Please specify the area of expertise , in which Internship is intended				
9	Respective years of Experience				
10	Any other				
11	Total Years of Experience				
				Address	e-mail ID
12	Contact details	Phone (Prefix STD Code)	Cell No.		
13	Applicant to write in Max 75 words as to why he /she would like to engage in Internship with TRAI and also how TRAI will benefit from their working.				
14	Projects Undertaken				
15	Project Preferences				
16	Current Research (for research students only)				
17	Two References and their contact details				