

Telecom Regulatory Authority of India
Mahanagar Doorsanchar Bhawan, J.L. Nehru Marg, (Old Minto Road),
Next Zakir Husain College, New Delhi - 110002

No. 1-21/2007 – A&P

Dated: 7th August, 2007

To

All Ministries/Departments/Government of India and PSUs.

Sub:- Filling up the post of Stenographer (Hindi) in the pay scale of Rs. 4000-100-6000/- in TRAI on deputation on foreign service terms

The Telecom Regulatory Authority of India (TRAI), New Delhi, is a statutory body set up under an Act of Parliament named TRAI Act, 1997. The organization proposes to prepare a panel of 'Stenographer (Hindi)' for appointment on deputation on foreign service terms, initially for a *period of two years*. The details of qualification and experience etc are as under:-

S.No.	Name of the Post	Scale of Pay	Qualification/eligibility
1.	Stenographer (Hindi)	Rs 4000-100-6000/- plus allowances such as DA, HRA, CCA, etc. as per Govt. Rules	Officials of Central / State Govt. / PSUs holding equivalent post or (i) Lower Division Clerk with a speed of 80 w.p.m. in Stenography (Hindi) and typing speed of 30 w.p.m. and possessing working knowledge of computer

2. TRAI is a statutory body and has been exempted from the rule of immediate absorption upto 23.01.2008 by Department of Pension & Pensioner's Welfare. The matter for further extension has been taken up with the Government.

3. The curriculum vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidate for appointment to the post of Stenographer (Hindi) on deputation basis. Last date for receipt of the application complete in all respect is **14th September, 2007**

4. All the Ministries/ Departments/ PSUs are requested to forward applications in the enclosed proforma (also available in TRAI's website www.trai.gov.in/vacancies.asp) alongwith **attested copies of ACRs for the last five years** and **vigilance clearance** of eligible candidates whose services could be placed at the disposal of the Authority immediately.

Yours faithfully,



(M.D. Pathak)

Technical Officer (A&P)

Tel. No. 23211985

Copy to :

- 1) PPS to Secretary
- 2) SRO (LAN)