



भारतीय दूरसंचार विनियामक प्राधिकरण
TELECOM REGULATORY AUTHORITY OF INDIA
महानगर दूरसंचार भवन, जवाहर लाल नेहरू मार्ग,
पुराना मिनटो रोड, जाकिर हुसैन कॉलेज के पास,
नई दिल्ली-110002



संख्या 1-02/2021-प्रशासन एवं कार्मिक

दिनांक:08.02.2021

To,

All Ministries/Department of Government of India,
Central Public Sector Undertakings, Statutory & Autonomous Bodies.
(As per list enclosed : through mail)

Sub:- Filling up of the posts of Personal Assistant in TRAI Headquarter, New Delhi on deputation on foreign service terms – reg.

Telecom Regulatory Authority of India (TRAI), New Delhi is a statutory body set up under an Act of Parliament viz. TRAI Act, 1997. TRAI has been established to regulate the Telecommunications Services and to protect the interest of service providers and consumers of the telecom sector, to promote and ensure orderly growth of the telecom sector and for matters connected therewith or incidental thereto. The functions relating to regulation of Broadcasting and Cable Services Sectors have also been entrusted to TRAI from 2004.

2. The Organization proposes to fill up of the **posts of Personal Assistant in its headquarter, New Delhi** on deputation on foreign service terms, **initially for a period of three years**. The details of eligibility criteria and experience etc., are given as under:-

Name of Post	Personal Assistant
Pay scale/ Pay Level:	Level-6 (Rs. 35400-112400) in the Pay Matrix as per 7 th CPC plus allowances such as DA, HRA etc. as per Govt. Rules. [Pre-revised PB-2 Rs.9300-34800+ GP Rs. 4200/-]
Eligibility criteria:	Officials of Central Government, Central Public Sector Undertakings and Statutory and Autonomous Bodies: (i) Holding equivalent post on regular basis or (ii) 6 years of regular service in the grade of Stenographer Grade 'D' in the PB-1 Rs. 5200-20200+GP Rs.2400 (Under 6 th CPC) [Revised in Level-4 as per 7 th CPC] The official must possess the working knowledge of computer.

3. The appointment will be made on deputation on foreign service terms and will be governed by the instructions issued by the DoP&Trg. OM No. 6/8/2009-Estt. (Pay II) dated 17th June, 2010, as amended from time to time. **The maximum age for appointment on deputation shall in no case exceed 56 years on the date of closing of applications in TRAI.**

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4. All the Ministries/Departments, Central Public Sector Undertakings and Statutory and Autonomous Bodies are requested to forward applications in the prescribed proforma (**can be downloaded from TRAI's website www.trai.gov.in**) along with attested copies of ACRs/APARs for the last five years and vigilance/disciplinary clearance of eligible candidates whose services could be placed at the disposal of the Authority immediately in the event of their selection. The application should be sent in an envelope superscribing the post applied for to the **Senior Research Officer (A&P), Telecom Regulatory Authority of India, Mahanagar Door Sanchar Bhawan, J.L. Nehru Marg (Old Minto Road), next to Zakir Hussain College, New Delhi-110002 on or before 15th March, 2021.**

Yours faithfully,


(Vinay Kumar Goel)
Senior Research Officer (A&P)
Tel: 011- 23664-213

Copy to (through mail):-

1. Sr. PPS to Secretary, TRAI
2. All Principal Advisors/Advisors [HQ] & [ROs], TRAI.
3. JA (IT) - with a request to upload the same in the TRAI website.
4. Director (CS Division), Department of Personnel and Training, Lok Nayak Bhawan, New Delhi - with a request to post the same on DoPT website.
5. Notice Board.