

No. 21-11/2012-GA
Telecom Regulatory Authority of India
General Administration Section
Mahanagar Doorsanchar Bhawan
Jawaharlal Nehru Marg, Near Zakir Hussain College
New Delhi - 110 002

Dated the 3rd December, 2014

TENDER ENQUIRY

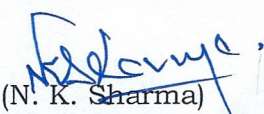
To

Subject: Quotation for supplying & installation of Venetian blinds at 7th Floor of TRAI office, New Delhi.

The undersigned is directed to invite sealed quotations for supplying & installation of venetian blinds at 7th floor of TRAI office on the terms and conditions mentioned below. In case you are interested to carry out the said work in TRAI office, you are requested to submit your rates for the item to the undersigned by name in sealed cover envelop. The sealed quotations addressed to the Sr. Research Officer (GA), TRAI, Mahanagar Doorsanchar Bhawan, Jawaharlal Nehru Marg (Old Minto Road), New Delhi - 110 002, and clearly marked '**Quotation for supplying & installation of Venetian blinds**' should reach this office by 3:00 PM on 17.12.2014, the quotation will be opened by the Tender Evaluation Committee (TEC) on the same day at 3:30 PM in Room No. 721, Mahanagar Doorsanchar Bhawan, JLN Marg, New Delhi in the presence of the tenderers who wish to be present.

Terms and Conditions

1. Quotation received after due date and time, those received without sealed cover and rates not quoted in the proforma given in Annexure, will not be accepted.
2. The rate quoted by the firm will be valid for 60 days from 17.12.2014.
3. No request for change in rates quoted/accepted will be entertained for any reason.
4. Canvassing in any case or form is strictly and rate quotation of tenderer who resorts to canvassing will be summarily rejected.
5. Rates should be quoted without erases and overwriting. Any correction in rates is required to be signed by the tenderer otherwise the tender may be summarily rejected.
6. The competent authority in this department reserves the right to reject any or all the rate quotations without assigning any reason thereof. TRAI is not bound to accept the lowest tender.
7. Work order will be issued to the firm recommended by the TEC and approved by the Competent Authority in TRAI.
8. Work shall be done with vista make venetian blinds dust guard 100mm.
9. Payment will be made within 10 working days after satisfactory execution of work and production of bills.
10. No advance payment will be made in any case.


(N. K. Sharma)
Sr. Research Officer(GA)

ANNEXURE

SCHEDULE OF RATE FOR VENETIAN BLINDS

Details of work	Rate Per sq. mtrs. (including tax)	Total cost	
		In figure	In words (in Rs.)
Vista make dust guard series 100 mm venetian blinds with installation of total area approx. about 150 sq. mtrs.			

The area measured in the estimate is tentative and firm should work out the exact area before execution of the work. Payment shall be made on basis of the actual work done.

**SIGNATURE OF THE TENDERER
WITH RUBBER STAMP**