

सत्यमेव जयते

No. 07-03/2014-GA (Pt.)

Telecom Regulatory Authority of India
Mahanagar Doorsanchar Bhawan, Near Zakir Hussain College,
Jawaharlal Nehru Marg (Old Minto Road),
New Delhi-110002
(Visit us at www.trai.gov.in)

TENDER DOCUMENT

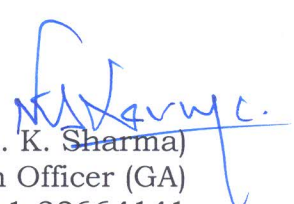
LIMITED TENDER FOR " SOUND PROOFING WITH GLASS INSULATION & MISCELLANEOUS WORK" IN THE CHAMBER OF CHAIRMAN, TRAI

- Issuing Office : Telecom Regulatory Authority of India,
Gen.Admn. Section, Mahanagar Doorsanchar
Bhawan, Jawahar Lal Nehru Marg, (Old
Minto Road), New Delhi - 110 002.
- Tender No. : No.07-03/2014-GA (Pt.)
- Date of issue of Tender : 22/06/2016
- Last date of receipt of Tender : Up to 08/07/2016, Time 15:00 Hrs.**
- Date of opening of Tender : 08/07/2016, Time 15:30 Hrs.
(If the tender opening date is declared a
holiday by Govt. of India then the tender
shall be opened on next working day at 15:30
Hrs.)
- Tender Forms Available From : Sr. Research Officer (GA)
Telecom Regulatory Authority of India, Gen.
Admn. Section, 7th Floor, Mahanagar
Doorsanchar Bhawan, Jawahar Lal Nehru
Marg, (Old Minto Road), New Delhi - 110 002.
- Earnest Money : Rs. 7,000.00 only.**
- Total Estimated Cost of Work : Approximately Rs. 3.5 Lakhs.**

2. Sealed limited tenders are invited from reputed firms for Sound Proofing with Glass Insulation and miscellaneous work in the chamber of Chairman, TRAI.

3. The tender documents should be submitted in a sealed cover envelop duly super-scribed. **"Sound Proofing with Glass Insulation & Miscellaneous work in the chamber of Chairman, TRAI"**.

4. Bidders are advised to go through the tender document carefully and understand various provisions contained therein along with their implications.
5. Bidders shall have to deposit bid security (EMD) of Rs.7,000.00 (Rupees Seven Thousand only) in the form Demand Draft drawn on any scheduled bank in favour of "TRAI" payable at New Delhi along with the tender documents.
6. Intending eligible bidders may obtain a copy of tender documents from Sr. Research Officer (GA), TRAI, 7th Floor, Mahanagar Doorsanchar Bhawan, Jawahar Lal Nehru Marg, (Old Minto Road), New Delhi - 110 002 or the same can be downloaded from the website of TRAI i.e. www.trai.gov.in and also from CPP portal i.e. <https://eprocure.gov.in/CPMP>.
7. Clarification: In case the prospective bidders need any clarification regarding any terms and conditions of the tender, the bidder may contact the undersigned in person or telephonically before the last date for submission of tender.


(N. K. Sharma)
Sr. Research Officer (GA)
Tel. 011-23664141

TERMS AND CONDITIONS

1. Introduction

Telecom Regulatory Authority of India (TRAI) invites sealed bids from reputed companies/firms for the **Sound Proofing with Glass Insulation & Miscellaneous work in the chamber of Chairman, TRAI.**

1.1 Scope of Work

- 1.2 The bidder is required to provide **Sound Proofing with Glass Insulation & Miscellaneous work in the chamber of Chairman, TRAI** at MTNL Building, New Delhi as per the specifications specified in **Annexure-A** of Tender document.
- 1.3 The successful bidder shall carry out the work strictly as per specifications mentioned in Tender document and to the satisfaction of TRAI.
- 1.4 The work to be carried out under the tender shall, include all labour, materials, tools, plant, equipment and transport, which may be required in preparation of and for the full and entire execution and completion of the works.
- 1.5 Tenderers are advised to acquaint themselves fully with the description and scope of work, time schedule and terms and conditions including all the provisions of the Tender Document before framing up their tender.
- 1.6 Tenderers are advised to inspect and examine the site and its surroundings and acquaint themselves with local conditions, means of access to work, nature of work before submitting their tenders.

2. Following documents must be submitted along with the Tender document failing which the tender will not be accepted:-

- 2.1 Tender document with all pages duly signed and embossed with official seal.
- 2.2 Demand Draft of Rs.7,000/- towards Earnest Money Deposit in favour of 'TRAI', payable at New Delhi.
- 2.3 Proof of registration for VAT (TIN) registration number/Service tax Certificate. A self-certificate shall be given in case the tenderer is not covered under service tax;
- 2.4 Copies of minimum two works of similar nature during the last five years in Central/State Govt. /Public Sector Units/reputed firms/Hotels/Private institutes/ Office etc.
- 2.5 Copy of PAN Card.
- 2.6 A self-certificate to the effect that the tenderer has not been blacklisted by Central/State Govt. Public Sector Units or its contracts have not been terminated on account of poor performance.



3. Instructions to bidders

- 3.1 A complete set of Tender documents can be obtained by the bidders from Sr. Research Officer (GA), MDS Bhawan, JLN Marg, New Delhi – 110002 on working days. The Tender document can also be downloaded from TRAI Website www.traigov.in or from CPP Portal.
- 3.2 The tender documents should be submitted in sealed cover envelope duly superscripted as "**Sound Proofing with Glass Insulation & Miscellaneous work in the chamber of Chairman, TRAI**" and addressed to Senior Research Officer(GA), TRAI, Mahanagar Doorsanchar Bhawan, Old Minto Road, Jawaharlal Nehru Marg, New Delhi – 110 002.
- 3.3 The tender duly completed must reach the designated address up to **1500 hrs on 08/07/2016** positively. Tenders received after **1500 hrs on 08/07/2016, those received without sealed cover, rates not quoted in the proforma/schedule of rates given in Annexure and EMD will not be accepted.** The tender documents will be opened on the same day at 15:30 hrs. If the tender opening date is declared a holiday by Govt. of India then the tender shall be opened on next working day at 15:30 hrs. The bidders or their authorized representatives may be present if they so desire.
- 3.4 No request for change in rates quoted/accepted will be entertained for any reason.

4. TRAI reserves the right to:-

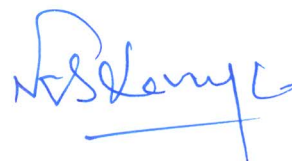
- 4.1 Accept or reject the tender document without assigning any reasons.
- 4.2 TRAI reserves the right to split the job into two or more parts and to award the work to separate agencies/firms. TRAI also reserve the right to relax the tender conditions at any stage if considered necessary for the purpose of finalizing the contract in overall interest of TRAI.
- 4.3 TRAI reserves the right to re-tender or modify the Terms & Conditions of the tender.

5. Earnest Money Deposit (EMD)

- 5.1 All bidders are required to deposit **EARNEST MONEY of Rs 7,000/-** in the form of Demand Draft, in favour of "TRAI" payable at New Delhi along with the tender document.
- 5.2 The tender documents received without required Earnest Money shall be rejected without further reference. No interest shall be payable by TRAI on the Earnest Money deposited by Bidder.

6. Evaluation of Bids:

An evaluation committee consisting of officials from TRAI will evaluate the bids of all the bidders, both technically and commercially.



- 6.1 Bids should be submitted strictly as per the schedule of Rate at Annexure-A.
- 6.2 Bids shall be opened on the day of opening of the bids at 15.30 hrs. in the presence of bidders representatives who wish to attend at their cost. The bidders' representatives who are present will be required to put their sign in attendance register.
- 6.3 Conditional bids shall be summarily rejected.
- 6.4 The documentation furnished by the tenderer will be examined to see whether the qualifications and specific requirements including technical mentioned in this document are fulfilled.
- 6.5 The quotation/Tender of eligible tenders will be evaluated on the basis of the total cost of all items (including taxes and duties) as quoted in the Schedule of Rates (Annexure-A).

7. Payment Condition

- 7.1 No advance payment will be made in any case.
- 7.2 The Firm will produce bill for making payment which will be released after verification and satisfaction of job. The payment shall be made through RTGS.
- 7.3 TDS and all other taxes will be deducted as per applicable laws.

8. Completion of Work

The time allowed to carry out the work shall be 30 days from the date of award of work.

9. Validity of Offer

The tenderer will be required to keep the offer open for a period of 90 (Ninety) days from the last date of submission of tender. It shall be understood that the tender document have been sold/issued to the tenderer and the tenderer is permitted to quote with the stipulation that after submitting his bid, he/she shall not rescind his/her offer or modify the terms and conditions thereof in any manner that is not acceptable to TRAI. If the tenderer fails to observe or comply with the said stipulation, the amount of earnest money shall be liable to be forfeited by TRAI.

10. Arbitration

In the event to any dispute arising between TRAI and the firm in any matter or arising directly or indirectly, the matter shall be referred to the Secretary, TRAI who may himself act as sole arbitrator or may nominate an officer of TRAI as sole arbitrator, notwithstanding the fact that such officer has been directly or indirectly associated with the contract. The firm will not be entitled to raise any objection for the appointment of such officer of TRAI as the sole arbitrator. The award of the arbitrator shall be final and binding on both the parties to the agreement subject to provisions of Arbitration and Conciliation Act, 1996 and rules made there under. The parties expressly agree that the arbitration proceedings shall be held at New Delhi. The language of arbitration shall be in English only.

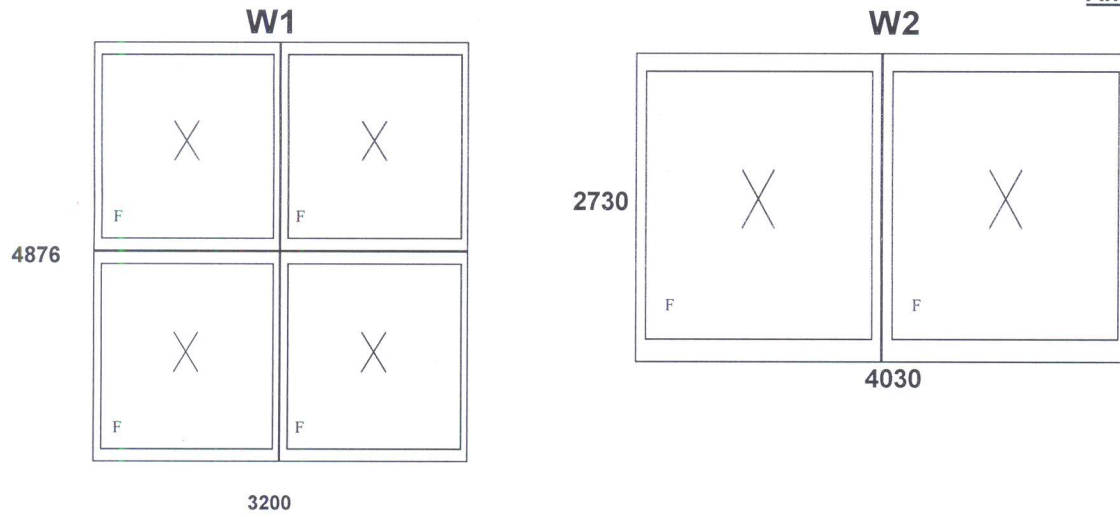
SCHEDULE OF RATE

S.No.	Description of Item	Qty (Sq.ft.)	Rate per Sq.ft. incl. of taxes and duties	Total Amount
		(Q)	(R)	(Q x R)
1.	<p>Providing and fabricating UPVC (Deceunick) windows of size not less than 70X64mm with MS Channel inside and rubber gasket including providing and fixing insulated glass with 6+6mm thick toughened glass* with channel thickness of 12mm. Total thickness of 24 including providing suitable support for UPVC channel.</p> <p>Glass* window shall be made sound proof by filing silicon in the gaps. Any miscellaneous work to ensure sound proofing will be carried out to the satisfaction of user.</p> <p>• Note : Glass provided shall be of Saint Gobain</p>	290 (approx)		
2	Dismantling of the existing false ceiling to provide window above ceiling etc. complete as required.	75		
3	Providing gypsum false ceiling to match with the existing false ceiling etc. complete as required.	75		
4	Providing paint/distemper to match with the existing ceiling etc. complete as required.	75		
			Total Amount	
Total Amount in Word:				

1. Rates shall be quoted inclusive of taxes and duties. Nothing extra shall be paid.
2. No extra payment shall be paid on account of cartage etc.
3. Any other misc. work required to be carry out to complete the job shall be done without any extra cost.
4. Tenderers shall visit the site before quoting rates.
5. Drawing & material used shall be got approved before start of the work.
6. The work is to be carried out in chamber of Sr. Officer; hence work may be carried out as per availability of room or may be on holidays or after office hours. Rates shall be quoted accordingly.
7. Debris will be disposed off away from the TRAI complex by tenderers at his own cost .
8. Glass provided shall be make of Saint Gobain.
9. Ten years warranty of hardware given by M/s Deceunick.

Signature of the tenderer

Name & address of Firms:
With rubber stamp

Tentative drawing is prepared for the windows. However, firm shall submit the detailed drawing including dimensions and got approved from TRAI before execution of the work.

MS Karmal